

FY 2020-21 BUDGET BUDGET SECTION SUMMARY

Section Title:

RUSSIAN RIVER COUNTY SANITATION DISTRICT

A. Program Description

This budget finances operation, maintenance, and administration of a collection system, pumping stations, a treatment plant, and disposal facilities which serve the Russian River area.

B. Financial Summary

Section	GROSS EXPENDITURES			NET COST/USE OF FUND BALANCE		
	FY 19-20 Adopted	FY 20-21 Requested	Percent Change	FY 19-20 Adopted	FY 20-21 Requested	Percent Change
Operations	\$7,638,684	\$7,165,867	(6.19%)	\$1,171,679	\$1,669,588	42.50%
Revenue Bonds	5,750	0	(100.00%)	(115,950)	0	(100.00%)
Construction	3,375,000	2,654,591	(21.35%)	(109,442)	(391,778)	257.98%
TOTAL:	\$11,019,434	\$9,820,458	(10.88%)	\$946,287	\$1,277,810	35.03%

C. Staffing Summary

No staffing is allocated to this index.

D. Workload Summary

Workload Indicator	FY 18-19 Actual	FY 19-20 Budget Estimate	FY 19-20 Revised Estimate	FY 20-21 Projected	Change from FY 19-20 Budget Estimate
TOTAL ESDs	3,211	3,216	3,212	3,213	(0.09%)
TOTAL APNs	2,494	2,494	2,497	2,497	0.12%

E. Summary of Issues and Significant Changes

The requested rate per ESD for FY 20-21 annual service charges is \$1,706, representing a 5.0% increase from FY 19-20. Annual sewer service charge revenue, adjusted for the anticipated number of ESDs and an estimated delinquency factor, is projected to increase from the FY 19-20 budget. This revenue change is primarily due to the rate increase.

The Russian River County Sanitation District (Russian River CSD) treatment plant was completed in September 1980 and began operating in 1982. The Russian River CSD treatment plant was recently upgraded to increase the capacity to treat wastewater flows during flood conditions in the Russian River CSD service area.

The requested rates should provide the funds necessary to operate and maintain the Russian River CSD's collection system, treatment plant, and reclamation system. In addition to the funds needed for the ongoing operation of wastewater treatment and disposal facilities, funds are necessary for the replacement of aging infrastructure. In 2014, the main pipeline that feeds wastewater to the treatment plant ruptured. This event along with a natural hazard assessment completed for the district in 2014 identified the need to upgrade significant portions of the collection system that are located in unstable soils and that could fail during a large earthquake. Addressing this collection system vulnerability will take on the order of 20 years to complete. Rate increases over the rate of inflation will be needed for several years to generate funding for these projects.

FY 2020-21 BUDGET
BUDGET SECTION SUMMARY

Section Title:

RUSSIAN RIVER COUNTY SANITATION DISTRICT

F. Summary of Reduction Options

No reduction options are proposed.

G. Attachments

- Summary of Revenues and Expenditures
- Character Justification
- Statement of Special Fund Activity

FY 2020-21 BUDGET
SUMMARY OF REVENUES AND EXPENDITURES

Fund: RUSSIAN RIVER CSD - OPERATIONS
Fund/Department ID: 43201-33070100

Account No. and Title	Adopted 2019-20	Requested 2020-21	Difference	Percent Change
REVENUES:				
<u>TAXES</u>				
40003 Direct Charges-CY	\$5,012,475	\$5,048,077	\$35,602	0.71%
40202 Direct Charges-PY	125,000	130,000	5,000	4.00%
40999 Penalties/Costs on Taxes	26,000	30,000	4,000	15.38%
Subtotal Taxes	\$5,163,475	\$5,208,077	\$44,602	0.86%
<u>INTERGOVERNMENTAL</u>				
42358 State Other Funding	\$883,630	\$0	(\$883,630)	(100.00%)
42610 Other Governmental Agencies	350,000	100,000	(250,000)	(71.43%)
Subtotal Intergovernmental	\$1,233,630	\$100,000	(\$1,133,630)	(91.89%)
<u>USE OF MONEY</u>				
44002 Interest on Pooled Cash	\$11,400	\$12,360	\$960	8.42%
Subtotal Use of Money	\$11,400	\$12,360	\$960	8.42%
<u>CHARGES FOR SERVICES</u>				
45221 Sewer/Water Usage Fee	\$58,500	\$54,592	(\$3,908)	(6.68%)
Subtotal Charges for Services	\$58,500	\$54,592	(\$3,908)	(6.68%)
<u>RESIDUAL EQUITY TRANSFERS</u>				
48004 Residual Equity Transfers	\$0	\$121,250	\$121,250	N/A
Subtotal Residual Equity Transfers	\$0	\$121,250	\$121,250	N/A
TOTAL REVENUES	\$6,467,005	\$5,496,279	(\$970,726)	(15.01%)

EXPENDITURES:

SERVICES AND SUPPLIES

51032 Janitorial Services	\$0	\$2,500	\$2,500	N/A
51061 Maintenance - Equipment	260,000	290,570	30,570	11.76%
51201 Administration Services	30,000	40,000	10,000	33.33%
51206 Accounting/Auditing Service	7,000	13,000	6,000	85.71%
51211 Legal Services	7,000	4,000	(3,000)	(42.86%)
51231 Testing/Analysis	240,000	300,000	60,000	25.00%
51241 Outside Printing & Binding	0	3,000	3,000	N/A
51244 Permits/License/Fees	0	15,000	15,000	N/A
51401 Rents & Leases-Equipment	10,000	40,000	30,000	300.00%
51803 Other Contract Services	951,227	648,430	(302,797)	(31.83%)
51902 Telecommunication Usage	5,000	5,000	0	0.00%
51916 County Services	15,000	15,000	0	0.00%
51917 District Operations Chgs	2,949,900	2,906,130	(43,770)	(1.48%)

FY 2020-21 BUDGET
SUMMARY OF REVENUES AND EXPENDITURES

Fund: RUSSIAN RIVER CSD - OPERATIONS
Fund/Department ID: 43201-33070100

Account No. and Title	Adopted 2019-20	Requested 2020-21	Difference	Percent Change
<u>SERVICES AND SUPPLIES (cont'd)</u>				
51921 Equipment Usage Charges	40,000	100,000	60,000	150.00%
52061 Fuel/Gas/Oil	0	10,000	10,000	N/A
52071 Materials and Supplies Expense	0	4,000	4,000	N/A
52072 Chemicals	10,000	12,000	2,000	20.00%
52081 Medical/Laboratory Supplies	10,000	7,000	(3,000)	(30.00%)
52111 Office Supplies	2,000	3,000	1,000	50.00%
52141 Minor Equipment/Small Tools	20,000	14,000	(6,000)	(30.00%)
52143 Software/Licensing Fees	0	1,000	1,000	N/A
52171 Water Conservation Program	17,000	18,000	1,000	5.88%
52191 Utilities	2,000	2,000	0	0.00%
52193 Utilities-Power	150,000	160,000	10,000	6.67%
<i>Subtotal Services and Supplies</i>	<u>\$4,726,127</u>	<u>\$4,613,630</u>	<u>(\$112,497)</u>	<u>(2.38%)</u>
<u>OTHER CHARGES</u>				
53103 Interest on LT Debt	\$68,807	\$61,237	(\$7,570)	(11.00%)
53401 Amortization Exp	17,000	17,000	0	0.00%
53402 Depreciation Expense	1,476,000	1,464,000	(12,000)	(0.81%)
<i>Subtotal Other Charges</i>	<u>\$1,561,807</u>	<u>\$1,542,237</u>	<u>(\$19,570)</u>	<u>(1.25%)</u>
<u>FIXED ASSETS</u>				
19820 Machinery & Equipment	\$0	\$0	\$0	N/A
19841 Work in Progress - Intang	0	10,000	10,000	N/A
19851 Intangible Assets - Non-amort	5,000	0	(5,000)	(100.00%)
<i>Subtotal Fixed Assets</i>	<u>\$5,000</u>	<u>\$10,000</u>	<u>\$5,000</u>	<u>100.00%</u>
<u>APPROPRIATIONS FOR CONT</u>				
55011 Appropriations for Contingency	\$25,000	\$0	(\$25,000)	(100.00%)
<i>Subtotal Approp for Contingencies</i>	<u>\$25,000</u>	<u>\$0</u>	<u>(\$25,000)</u>	<u>(100.00%)</u>
<u>OTHER FINANCING USES</u>				
57011 Transfers out-within a Fund	\$1,320,750	\$1,000,000	(\$320,750)	(24.29%)
<i>Subtotal Other Financing Uses</i>	<u>\$1,320,750</u>	<u>\$1,000,000</u>	<u>(\$320,750)</u>	<u>(24.29%)</u>
<u>ADMINISTRATIVE CONTROL ACCOUNT</u>				
59002 Advances	\$299,260	\$306,830	\$7,570	2.53%
59003 Advances Clearing	(299,260)	(306,830)	(7,570)	2.53%
<i>Subtotal Administrative Control</i>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>N/A</u>
TOTAL EXPENDITURES	<u>\$7,638,684</u>	<u>\$7,165,867</u>	<u>(\$472,817)</u>	<u>(6.19%)</u>
TOTAL NET COST <i>(Expenditures Minus Revenues)</i>	<u>\$1,171,679</u>	<u>\$1,669,588</u>	<u>\$497,909</u>	<u>42.50%</u>

FY 2020-21 BUDGET
CHARACTER JUSTIFICATION

Department - Division: Sonoma County Water Agency - Sanitation
Section Title: Russian River CSD - Operations

Character Title: Taxes **Character No.:** 43201-33070100-40

40003 Direct Charges - CY

Flat charge revenue from annual service charges is expected to increase from the adopted FY 19-20 budget. The rate will increase 5.0%, from \$1,625 to \$1,706.

ESDs times annual rate:	3,180 x \$1,706	\$5,425,080
Less Estimated Delinquency Factor:	4.0%	(217,003)
		\$5,208,077

(See Account 45221 for Total ESDs)

40202 Direct Charges - PY

This account records the estimated delinquent amount of prior years sewer service charges.

40999 Penalties/Costs on Taxes

This account records penalties paid on delinquent sewer service charges.

Character Title: Intergovernmental **Character No.:** 43101-33060100-42

42610 Sonoma County Water Agency Revenue

This account records a transfer from Water Agency General Fund to provide funds to operate the treatment plant. These funds will not be recovered.

Character Title: Use of Money **Character No.:** 43201-33070100-44

44002 Interest on Pooled Cash

This account records interest on pooled cash held for the District by the County Treasurer's office. Estimated interest is projected based on cash on hand and current interest rate trends.

Estimated Average Cash Balance	\$600,000
Projected Interest Rate	2.06%
Projected/Planned Interest on Pooled Cash	\$12,360

Character Title: Charges for Services **Character No.:** 43201-33070100-45

45221 Sanitation Services

This account records annual sewer service charges for entities that are invoiced, rather than collected as flat charges on the tax roll, and for new hook-ups as they occur during the year. The Sanitation Rate Ordinance requires that charges be collected at the time permits are issued. The properties are then added to the tax roll master listing and collected through account 40003, Direct Charges, in the following year based on projected FY 20-21 ESDs, the District will experience an increase in revenue from invoiced entities. The budgeted revenue reflects an increase in the annual sewer service charge from \$1,625 to \$1,706.

ESDs x Annual Charge	32 x \$1,706	=	\$54,592
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FY 2020-21 BUDGET
CHARACTER JUSTIFICATION

Department - Division: Sonoma County Water Agency - Sanitation
Section Title: Russian River CSD - Operations

Character Title: Services and Supplies **Character No.:** 43201-33070100-51 & 52

51032 Janitorial Services

This account provides funds for custodial services.

51061 Maintenance - Equipment

This account records the costs for routine maintenance of equipment.

Additional Planned Projects:

Transfer Pumps	25,000
WAS Pumps	25,000
Other Maintenance Equipment	50,000
	\$100,000

51201 Administration Costs

This account represents the 1% administration fee assessed by the County for processing collection of flat charges on the tax roll.

51206 Accounting/Auditing Services

This account represents the cost of accounting and audit services provided by an outside certified public accounting service.

51211 Legal Services

This account provides funds for the estimated cost of legal services to be provided by County Counsel, or outside legal services, as required.

51231 Testing/Analysis

This account records expenses incurred to comply with all regulatory testing requirements.

51241 Outside Printing & Binding

This account covers the costs of outside printing services.

51244 Permit/License/Fees

This account records the cost of all permits.

51401 Rents & Leases - Equipment

Rents and Leases - Equipment covers the costs of renting copiers, fax machines and other equipment as needed.

51803 Other Contract Services

This account reflects the costs for various outside services which include:

Regulatory Assistance	\$50,000
Clarifier #3 Drain Fix and Polymer Line Reroute	95,000
Foul Air System at Plant	50,000
Headworks, Lift Station, and Force Main Project R0111	124,430
Tertiary Filter Shed Roof	45,000
Transfer Line Mag Meter	95,000
Headworks, Lift Station, and Force Main Project (Grant Funded)	10,000
Sanitary Sewer Hydraulic Modeling	30,000
Multi-year agreements (Audits/Bio-toxicity Monitoring)	124,000
Other Contract Services	25,000
	\$648,430

FY 2020-21 BUDGET
CHARACTER JUSTIFICATION

Department - Division: Sonoma County Water Agency - Sanitation
Section Title: Russian River CSD - Operations

Character Title: Services and Supplies (Continued) **Character No.:** 43201-33070100-51 & 52

51902 Telecommunications Usage

This account records expenses paid by the District for outside communication and wireless services.

51916 County Services

This account records the expense for special district accounting services.

51917 District Operations

This account records the cost of labor and overhead associated with operations and maintenance of the District's facilities.

51921 Equipment Usage Charges

This account provides funds for equipment usage.

52061 Fuel/Gas/Oil

This account includes the costs of gas, diesel and oil.

52071 Materials and Supplies Expense

This account records the costs of operational materials and supplies used by the District.

52072 Chemicals

This account records the cost of chemicals required for operation of the treatment plant in accordance with the Russian River CSD NPDES permit as required by the Regional Water Quality Control Board.

52081 Medical/Laboratory Supplies

This account records the cost of lab supplies required for testing and monitoring wastewater.

52111 Office Supplies

This account covers the costs of operational supplies used by the District.

52141 Minor Equipment/Small Tools

This account provides funds for the purchase of office furniture, small tools, instruments and equipment that are individually under \$5,000.

52143 Software/Licensing Fees

This account covers the cost of computer software and licensing fees, as needed.

52171 Water Conservation Program

This account records the cost of indoor water use efficiency programs including but not limited to indoor water use assessments/audits, fixture replacements and rebates with the goal of inflow reduction.

52191 Utilities

This account records the cost of utilities such as water and propane.

52193 Utilities Power

This account records the cost of utilities such as gas and electricity.

FY 2020-21 BUDGET
CHARACTER JUSTIFICATION

Department - Division: Sonoma County Water Agency - Sanitation
Section Title: Russian River CSD - Operations

Character Title: Other Charges **Character No.:** 43201-33070100-53

53103 Interest on LT Debt

This account reflects the interest expense for the State Revolving Loans for the Disinfection Upgrade and Third Unit Process Project.

53402 Depreciation Expense

Generally Accepted Accounting Principles require that depreciation be expensed each year.

Character Title: Other Financing Uses **Character No.:** 43201-33070100-57

57011 Transfers out-within a Fund

This account reflects the transfer of cash from the Operations Fund to the Revenue Bond Fund to cover principal and interest payments, as well as to the Construction Fund to finance the Capital Replacement Program and Wastewater Capital Reserve fund required by the State Revolving Fund loan received February 2004. If the Operations Fund does not have sufficient cash available to finance planned capital projects, the transfer to the Construction Fund will not be made and any uncompleted projects will be rescheduled and rebudgeted in the next fiscal year.

Transfer to Revenue Bond Fund	\$0
Transfer to Construction Fund	1,000,000
Total Operating Transfer	\$1,000,000

Character Title: Administrative Control Account **Character No.:** 43201-33070100-59

59002 Advances

This account reflects the principal payment for the State Revolving Loan for the Third Unit Processes Project. Payments on the loan will continue until FY 24-25.

The following reflects the principal payment history to date:

Original Amount of the Loan:	\$3,800,969
Total FY 05-06 through FY 19-20 Principal Payment:	(2,667,605)
FY 20-21 Principal Payment:	(215,620)
Outstanding Loan Amount	\$917,744

This account reflects the principal payment for the anticipated State Revolving Loan for the Disinfection Basin Project. Original Loan was for \$3,884,450 with a forgiveness of \$1,942,225. Payments will continue until FY 31-32.

The following reflects the principal payment history to date:

Original Amount of the Loan:	\$1,942,225
Total FY 12-13 through FY 19-20 Principal Payment	(636,927)
FY 20-21 Principal Payment:	(91,210)
Outstanding Loan Amount	\$1,214,088

59003 Advances - Clearing

This is the clearing account for account 59002, Advances.

Character Title: Fixed Assets **Character No.:** 43201-33070100-19

19841 Work in Progress - Intang

This account captures costs for the development of intangible assets including the implementation and negotiation or acquisitions of easements.

FY 2020-21 BUDGET
STATEMENT OF SPECIAL FUND ACTIVITY

Department: Sonoma County Water Agency - Sanitation
Fund: Russian River CSD - Operations
Fund/Department ID: 43201-33070100

DESCRIPTION OF FUND ACTIVITY	Actual FY 18-19	Estimated FY 19-20	Requested FY 20-21
Undesignated/Unreserved <u>BEGINNING</u> Retained Earnings			
Available for Budgeting (See Detailed Components Below)	\$1,392,097	\$1,565,317	\$722,636
Annual Revenues and Expenditures:			
Revenues - Increase retained earnings	5,131,760	6,245,793	5,496,279
Expenditures - (Decrease) retained earnings	(6,082,532)	(8,274,644)	(7,165,867)
Net Surplus or Deficit - Inc/(Dec) to retained earnings	(950,772)	(2,028,851)	(1,669,588)
Adjustments to Reserves/Encumbrances:			
Depreciation (53402)	1,455,677	1,476,000	1,464,000
Advances (59002)	(299,259)	(306,830)	(314,592)
Unrealized Gain/loss	(37,448)	-	-
Change in prepaid Exp	(111)	-	-
Advances From Other Gov't	3	-	-
Amortization	7,556	17,000	17,000
Net Change in Encumbrance	(2,425)	-	-
Net Adjustment - Increase/(Decrease) to Retained Earnings	1,123,992	1,186,170	1,166,408
Undesignated/Unreserved <u>ENDING</u> Retained Earnings			
Available for Budgeting	\$1,565,317	\$722,636	\$219,456
Target Fund Balance	\$2,081,386	\$2,665,044	\$2,306,815
<i>Over/(Under) Target Fund Balance</i>	(\$516,070)	(\$1,942,408)	(\$2,087,359)
Total Increase/(Decrease) in Retained Earnings for Fiscal Year <i>(Difference between Beginning and Ending Balance)</i>	\$173,220	(\$842,681)	(\$503,180)
<u>Retained Earnings Components at Beginning of FY</u>	7/1/2018	7/1/2019	
Equity in Pooled Cash	\$2,099,682	\$2,203,851	
Due from State AR	\$0	\$681	
Other Receivables (Flat Charges)	\$326,708	\$341,297	
Allowance for Uncollectible Accounts	\$0	(\$1,484)	
Vouchers Payable	(\$126,685)	(\$71,609)	
Accounts Receivable-AR Module	\$3,549	\$1,484	
Contract Retention Payable	(\$8,345)	\$0	
Contract Retention Receivable	\$1,485	\$1,561	
Loan Payable-Current	(\$291,876)	(\$299,259)	
Prepaid Expense	\$83	\$0	
Interest Payable	(\$32,312)	(\$28,588)	
Encumbrances (Contract)	(\$580,192)	(\$582,617)	
Total Beginning Retained Earnings	\$1,392,097	\$1,565,317	

FY 2020-21 BUDGET
SUMMARY OF REVENUES AND EXPENDITURES

Fund: **RUSSIAN RIVER CSD - CONSTRUCTION**
Fund/Department ID: **43202-33070200**

Account No. and Title	Adopted 2019-20	Requested 2020-21	Difference	Percent Change
REVENUES:				
<u>USE OF MONEY</u>				
44002 Interest on Pooled Cash	\$1,900	\$103	(\$1,797)	(94.58%)
Subtotal Use of Money	\$1,900	\$103	(\$1,797)	(94.58%)
<u>MISCELLANEOUS REVENUE</u>				
46021 Capital Grants - Federal	\$2,238,402	\$1,870,313	(\$368,089)	(16.44%)
46022 Capital Grants - State	0	166,953	166,953	N/A
46024 Connection Fees	26,140	9,000	(17,140)	(65.57%)
46040 Miscellaneous Revenue	18,000	0	(18,000)	(100.00%)
Subtotal Miscellaneous Revenue	\$2,282,542	\$2,046,266	(\$236,276)	(10.35%)
<u>OTHER FINANCING SOURCES</u>				
47101 Transfers in-within a Fund	\$1,200,000	\$1,000,000	(\$200,000)	(16.67%)
Subtotal Other Financing Sources	\$1,200,000	\$1,000,000	(\$200,000)	(16.67%)
TOTAL REVENUES	\$3,484,442	\$3,046,369	(\$438,073)	(12.57%)
EXPENDITURES:				
<u>OTHER CHARGES</u>				
53103 Interest on LT Debt	\$0	\$0	\$0	N/A
Subtotal Other Charges	\$0	\$0	\$0	N/A
<u>FIXED ASSETS</u>				
19832 CIP - Infrastructure	\$3,375,000	\$2,654,591	(\$720,409)	(21.35%)
Subtotal Fixed Assets	\$3,375,000	\$2,654,591	(\$720,409)	(21.35%)
TOTAL EXPENDITURES	\$3,375,000	\$2,654,591	(\$720,409)	(21.35%)
TOTAL NET COST <i>(Expenditures Minus Revenues)</i>	(\$109,442)	(\$391,778)	(\$282,336)	257.98%

FY 2020-21 BUDGET

CHARACTER JUSTIFICATION

Department - Division: Sonoma County Water Agency - Sanitation

Section Title: Russian River CSD - Construction

Character Title: Use of Money

Character No.: 43202-33070200-44

44002 Interest on Pooled Cash

This account records interest on pooled cash held for the District by the County Treasurer's office. Estimated interest is projected based on cash on hand and current interest rate trends.

Estimated Average Cash Balance	\$5,000
Projected Interest Rate	2.06%
Projected/Planned Interest on Pooled Cash	\$103

Character Title: Miscellaneous Revenue

Character No.: 43202-33070200-46

46021 Capital Grants - Federal

This account reflects anticipated grants funds for a FEMA funded project (Mays Canyon).

46022 Capital Grants - State

This account reflects anticipated grants funds for a CalOES funded project (Mays Canyon).

46024 Connection Fees

This account reflects the anticipated connection fees for new users in FY 20-21.

Character Title: Other Financing Sources

Character No.: 43202-33070200-47

47101 Transfers In - within a Fund

This account reflects the transfer of cash from the Operations Fund to the Construction Fund to finance the Capital Replacement Program (\$1,200,000).

Funds held in the Reserve Fund may be used for capital improvements. If used, the District must replace the expended funds at a rate of 10 percent per year. If the Operations Fund does not have sufficient cash available to finance planned capital projects, the transfer to the Construction Fund will be limited to the amount required for the Wastewater Capital Reserve Fund. Any uncompleted projects will be rescheduled and rebudgeted in the next fiscal year.

NOTE: In order to comply with the State Revolving Fund loan requirements, the ending fund balance of the RRCSD Construction Fund shall not fall below the required balance for the Wastewater Capital Reserve Fund in any given year during the 20 year term of the loan ending in November 2024.

Character Title: Fixed Assets

Character No.: 43202-33070200-19

19832 CIP-Infrastructure

This account is used for expenses associated with facility improvements or expansion.

Planned Projects for FY 20-21:

	Project No.	Amount
ACL Compliance Project	<i>tbd</i>	\$325,000
Headworks, Lift Station, and Force Main Project Ph 2	<i>R0111</i>	222,604
Mays Canyon Road Slide	<i>tbd</i>	1,540,000
Electrical Service Replacement (3 Lift Stations)	<i>tbd</i>	300,000
Lift Station Electrical Resiliency (Vacation Beach)	<i>tbd</i>	266,987
		\$2,654,591

FY 2020-21 BUDGET
STATEMENT OF SPECIAL FUND ACTIVITY

Department: Sonoma County Water Agency - Sanitation
Fund: Russian River CSD - Construction
Fund/Department ID: 43202-33070200

DESCRIPTION OF FUND ACTIVITY	Actual FY 18-19	Estimated FY 19-20	Requested FY 20-21
Undesignated/Unreserved <u>BEGINNING</u> Retained Earnings			
Available for Budgeting (See Detailed Components Below)	\$179,651	\$203,589	\$1,007,985
Annual Revenues and Expenditures:			
Revenues - Increase retained earnings	283,429	1,246,040	3,046,369
Expenditures - (Decrease) retained earnings	(480,341)	(441,644)	(2,654,591)
Net Surplus or Deficit - Inc/(Dec) to retained earnings	(196,912)	804,396	391,778
Adjustments to Reserves/Encumbrances:			
Change in Encumbrances	222,062	-	-
Unrealized Gain/loss	(1,211)	-	-
Gain/Loss on Disposal of Capital Assets	-	-	-
Net Adjustment - Increase/(Decrease) to Retained Earnings	220,851	-	-
Undesignated/Unreserved <u>ENDING</u> Retained Earnings			
Available for Budgeting	\$203,589	\$1,007,985	\$1,399,763
Total Increase/(Decrease) in Retained Earnings for Fiscal Year <i>(Difference between Beginning and Ending Balance)</i>	\$23,938	\$804,396	\$391,778
<u>Retained Earnings Components at Beginning of FY</u>	7/1/2018	7/1/2019	
Equity in Pooled Cash	\$465,634	\$210,507	
Retention Receivable	-	2,273	
Due from Federal AR	-	20,453	
Encumbrances	(251,706)	(29,644)	
Vouchers Payable	(34,277)	-	
Total Beginning Retained Earnings	\$179,651	\$203,589	

FY 2020-21 BUDGET
SUMMARY OF REVENUES AND EXPENDITURES

Fund: RUSSIAN RIVER CSD - 1981 REVENUE BONDS
Fund/Department ID: 43203-33070400

Account No. and Title	Adopted 2019-20	Requested 2020-21	Difference	Percent Change
REVENUES:				
<u>OTHER FINANCING SOURCES</u>				
47101 Transfers In -within a Fund	\$120,750	\$0	(\$120,750)	(100.00%)
Subtotal Other Financing Sources	\$120,750	\$0	(\$120,750)	(100.00%)
TOTAL REVENUES	\$120,750	\$0	(\$120,750)	(100.00%)
EXPENDITURES:				
<u>OTHER CHARGES</u>				
53103 Interest on LT Debt	\$5,750	\$0	(\$5,750)	(100.00%)
Subtotal Other Charges	\$5,750	\$0	(\$5,750)	(100.00%)
<u>ADMINISTRATIVE CONTROL ACCOUNT</u>				
59004 Admin Control Acct	\$100,000	\$0	(\$100,000)	(100.00%)
59005 Admin Control Acct-Clearing	(100,000)	0	100,000	(100.00%)
Subtotal Administrative Control	\$0	\$0	\$0	N/A
TOTAL EXPENDITURES	\$5,750	\$0	(\$5,750)	(100.00%)
TOTAL NET COST <i>(Expenditures Minus Revenues)</i>	(\$115,000)	\$0	\$115,000	(100.00%)

FY 2020-21 BUDGET
CHARACTER JUSTIFICATION

Department - Division: Sonoma County Water Agency - Sanitation

Section Title: Russian River CSD - 1981 Revenue Bonds

Character Title: Other Financing Sources **Character No.:** 43203-33070400-47

47101 Transfers in-within a Fund

The revenues supporting the revenue bond are collected in the Operations Fund. This account reflects the transfer of cash from Operations Fund to the Revenue Bond Fund to cover the annual principal and interest payment. Fully paid in FY 19-20.

Character Title: Other Charges **Character No.:** 43203-33070400-53

53103 Interest on LT Debt

This account reflects the interest expense on the outstanding revenue bonds. Fully paid in FY 19/20.

Character Title: Administrative Control Account **Character No.:** 43203-33070400-59

59004 Admin Control Acct

This account reflects the principal payment for the revenue bonds that were issued in 1981. Payments on the bonds will continue until April 1, 2020. Fully paid in FY 19/20.

The following reflects the bond principal payment history to date:

Original Amount of the Revenue Bond Issue:	\$2,000,000
Total FY 82-83 through FY 19-20 Principal Payments:	(2,000,000)
FY 20-21 Principal Payment:	0
Outstanding Bond Amount	\$0

59005 Admin Control Acct - Clearing

This is the clearing account for account 59004, Admin Control Acct.

FY 2020-21 BUDGET
STATEMENT OF SPECIAL FUND ACTIVITY

Department: Sonoma County Water Agency - Sanitation
Fund: Russian River CSD - 1981 Revenue Bonds
Fund/Department ID: 43203-33070400

DESCRIPTION OF FUND ACTIVITY	Actual FY 18-19	Estimated FY 19-20	Requested FY 20-21
Undesignated/Unreserved <u>BEGINNING</u> Retained Earnings			
Available for Budgeting (See Detailed Components Below)	\$281,389	\$287,828	\$405,756
Annual Revenues and Expenditures:			
Revenues - Increase retained earnings	\$136,878	\$123,678	\$0
Expenditures - (Decrease) retained earnings	(9,847)	(5,750)	\$0
Net Surplus or Deficit - Inc/(Dec) to retained earnings	127,031	117,928	-
Adjustments to Reserves/Encumbrances:			
Capitalized Interest	-	-	-
Unrealized Gain/loss	(5,593)	-	-
Revenue Bonds Pay - Change in Current Balance	(1)	-	-
Admin Control Acct (59004)	(115,000)	-	-
Net Adjustment - Increase/(Decrease) to Retained Earnings	(120,594)	-	-
Undesignated/Unreserved <u>ENDING</u> Retained Earnings			
Available for Budgeting	\$287,828	\$405,756	\$405,756
Total Increase/(Decrease) in Retained Earnings for Fiscal Year <i>(Difference between Beginning and Ending Balance)</i>	\$6,439	\$117,928	\$0
<u>Retained Earnings Components at Beginning of FY</u>	7/1/2018	7/1/2019	
Cash	\$394,202	\$404,266	
Interest Payable	(2,813)	(1,438)	
Revenue Bonds Payable	(110,000)	(115,000)	
Total Beginning Retained Earnings	\$281,389	\$287,828	

FY 2020-21 BUDGET
SUMMARY OF REVENUES AND EXPENDITURES

Fund: RUSSIAN RIVER CSD - STATE LOAN RESERVE
Fund/Department ID: 43206-33070500

Account No. and Title	Adopted 2019-20	Requested 2020-21	Difference	Percent Change
REVENUES:				
<u>USE OF MONEY</u>				
44002 Interest on Pooled Cash	\$46	\$49	\$3	7.48%
<i>Subtotal Use of Money</i>	<u>\$46</u>	<u>\$49</u>	<u>\$3</u>	<u>7.48%</u>
<u>OTHER FINANCING SOURCES</u>				
47101 Transfers In-within a Fund	\$0	\$0	\$0	N/A
<i>Subtotal Other Financing Sources</i>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>N/A</u>
TOTAL REVENUES	\$46	\$49	\$3	7.48%

FY 2020-21 BUDGET

CHARACTER JUSTIFICATION

Department - Division: Sonoma County Water Agency - Sanitation
Section Title: Russian River CSD - State Loan Reserve - Disinfection Basin Project

Character Title: Use of Money Character No.: 43206-33070500-44

44002 Interest on Pooled Cash

This account records interest on pooled cash held for the District by the County Treasurer's office. Estimated interest is projected based on cash on hand and current interest rate trends.

Estimated Average Cash Balance	\$2,400
Projected Interest Rate	<u>2.06%</u>
Projected/Planned Interest on Pooled Cash	\$49

Character Title: Other Financing Sources Character No.: 43206-33070500-47

47101 Transfers In-within a Fund

This Reserve Fund is established in order to comply with the State Revolving Fund loan requirement to have reserves equal to one year's debt service (\$127,000). This requirement has been met and no further transfers are necessary.

FY 2020-21 BUDGET
STATEMENT OF SPECIAL FUND ACTIVITY

Department: Sonoma County Water Agency - Sanitation
Fund: Russian River CSD - State Loan Reserve
Fund/Department ID: 43206-33070500

DESCRIPTION OF FUND ACTIVITY	Actual FY 18-19	Estimated FY 19-20	Requested FY 20-21
Undesignated/Unreserved <u>BEGINNING</u> Retained Earnings			
Available for Budgeting (See Detailed Components Below)	\$0	\$0	\$762
Annual Revenues and Expenditures:			
Revenues - Increase retained earnings	-	762	49
Expenditures - (Decrease) retained earnings	4,663	-	-
Net Surplus or Deficit - Inc/(Dec) to retained earnings	4,663	762	49
Adjustments to Reserves/Encumbrances:			
Change in Reserved Fund Balance	(1,895)	-	-
Unrealized Gain/loss	(2,768)	-	-
Net Adjustment - Increase/(Decrease) to Retained Earnings	(4,663)	-	-
Undesignated/Unreserved <u>ENDING</u> Retained Earnings			
Available for Budgeting	\$0	\$762	\$811
Total Increase/(Decrease) in Retained Earnings for Fiscal Year <i>(Difference between Beginning and Ending Balance)</i>	\$0	\$762	\$49
<u>Fund Balance Components at Beginning of FY</u>	7/1/2018	7/1/2019	
Cash	\$133,877	\$136,645	
Reserve for Debt	(133,877)	(136,645)	
Total Beginning Fund Balance	\$0	\$0	